

17 May 1968

COINS TEST AND ANALYSIS PANEL

Minutes of Meeting of 14 May 1968

1330 to 1600 Hours, Ames Center Building, Rosslyn

Present:

Mr. Charles R. Stein

STATE

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1. Approval of Minutes: The panel approved the minutes of the meeting of 7 May 1968, noting, however, that [] name had been inadvertently omitted from the list of those present.

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2. User Log Form: After discussion, some final changes were made in the wording and format of the form.

3. Statistical Analysis Portion of the Plan: A final revised draft of [] statistical analysis portion of the plan was distributed to the panel for review. This revision incorporated the changes agreed on by [] on 9 May.

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4. Other Data Gathering and Analysis Efforts: It was agreed that the panel would not recommend at this time any data gathering and analysis efforts other than those outlined in the proposed plan covering performance, use, and user reaction data.

5. In-Depth Interviews: The balance of the meeting was devoted to discussion of Mr. Stein's draft of the in-depth interviews portion of the plan; a number of modifications and additions to the draft were agreed upon.

6. The Complete Plan: The chairman will put together the final version of the panel's report containing the complete plan for gathering, analyzing and presenting data on the performance and use of COINS; and will distribute it to the panel members for approval before it is reproduced and submitted.